

## **Thank you for using Ohio Legal Help!**

This page will walk you through the process of filling out and filing these forms.

### **What this file contains**

This file contains the form to file for a Civil Stalking or Sexually Oriented Offense Protection Order. **Go to the Court of Common Pleas website for your county to see if they require additional local forms.**

### **Here's what to do next:**

**Step 1. Fill out the forms.** You can attach additional pages if you need to. The Court may limit your case to the incidents described in the forms. So, be sure to include all events.

**Step 2. Talk to an expert.** [Before you file, talk to an experienced lawyer or an advocate from a local domestic violence or sexual violence organization.](#) A lawyer can help you understand your complete legal situation and the risks of taking different legal actions. Advocates can help you understand any additional safety risks you might have, connect you with services and help you complete the forms. Advocates may be able to go to court with you.

**Step 3. File the forms.** Contact the local Court of Common Pleas where you live. Your court may have other local forms that you have to file with your petition, so ask the Clerk if there are more required forms before you file.

**Step 4. Attend the ex parte hearing.** On the day that you file or the following day, the Court will hold an emergency hearing, called an "ex parte" hearing. The abuser does not attend the ex parte hearing. At this hearing, the judge reviews your forms and may ask you some questions. Then, the judge decides if you need an emergency "ex parte" protection order that starts immediately.

**Step 5. Complete service.** "Service" is when the Court officially tells the abuser about your filing. After you file, you will need to follow up with the Clerk's office to make sure that service was completed. Your case cannot be heard at the full hearing until service has been completed.

**Step 6. Attend the full hearing.** Whether or not you are given the emergency, "ex parte" protection order, the Court holds a full hearing, usually within 10 business days. At the full hearing, you testify and present evidence including any witnesses to show the judge why you need a protection order. You must show that the abuser's actions have met the requirements for the civil protection order.

**IN THE COURT OF COMMON PLEAS**  
**\_\_\_\_\_ COUNTY, OHIO**

Petitioner	:	Case No. _____
	:	
Address (Safe mailing address)	:	Judge/Magistrate _____
City, State, Zip Code	:	
Date of Birth: _____	:	
v.	:	<input type="checkbox"/> PETITION FOR CIVIL STALKING PROTECTION ORDER (R.C. 2903.214) <input type="checkbox"/> PETITION FOR CIVIL SEXUALLY ORIENTED OFFENSE PROTECTION ORDER (R.C. 2903.214)
Respondent	:	
Address (If home address unknown, may be work address)	:	
City, State, Zip Code	:	
Date of Birth: _____	:	<input type="checkbox"/> Respondent is 18 years old or older

**IF YOU ARE ASKING YOUR ADDRESS TO BE KEPT CONFIDENTIAL, PLEASE PUT A MAILING ADDRESS WHERE YOU CAN SAFELY RECEIVE MAIL. IF YOU ARE A PARTICIPANT IN THE SECRETARY OF STATE'S ADDRESS CONFIDENTIALITY PROGRAM, PLEASE USE THE P.O. BOX ADDRESS GIVEN TO YOU. THIS FORM IS A PUBLIC RECORD.**

- ☐ 1. I need or a witness needs a foreign language interpreter in \_\_\_\_\_ or an American Sign Language interpreter per Sup.R. 88.
2. I ☐ want ☐ do not want an ***ex parte* (emergency) protection order** per R.C. 2903.214(D). Petitioner further requests a full hearing trial be scheduled, even if the *ex-parte* protection order is granted, denied, or not requested.
3. Who needs protection?
  - ☐ Me
  - ☐ My minor children
  - ☐ A family or household member who is not a minor child
  - ☐ Other \_\_\_\_\_
4. I have listed below all family or household members who need protection, other than me or the person for whom I am filing the Petition. (Leave blank if you are **not** including other family or household members.)

NAME	DATE OF BIRTH	RELATIONSHIP TO PETITIONER	LIVES WITH PETITIONER
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO

- ☐ 5. Petitioner requests a **Civil Stalking Protection Order**.

You **must** describe two or more incidents closely related in time that made you believe that Respondent will cause you physical harm or cause (or has caused) you mental distress. When did they happen (if you do not know exact dates, give approximate dates)?

**If you need more space, attach an additional page.**

- ☐ 6. Petitioner requests a **Civil Sexually Oriented Offense Protection Order**.

You **must** describe what Respondent did to you or the persons named in this Petition as fully as possible. You do not need to prove a pattern of conduct. One act may be enough.

**If you need more space, attach an additional page.**

7. Petitioner further requests the Court grant relief under R.C. 2903.214 for Petitioner and the family or persons named in this Petition by granting a Civil Stalking Protection Order or Civil Sexually Oriented Offense Protection Order that:
- ☐ (a) Directs Respondent to not abuse Petitioner and persons named in this Petition by harming, attempting to harm, threatening, following, stalking, harassing, contacting, forcing sexual relations upon them, or by committing sexually oriented offenses against them.
  - ☐ (b) Directs Respondent to not enter the residence, school, business, place of employment, child care providers, or day care centers of Petitioner and persons named in this Petition, including the buildings, grounds, and parking lots at those locations.
  - ☐ (c) Directs Respondent not to interfere with Petitioner's right to occupy the residence including, but not limited to canceling any utilities or insurance or interrupting phone service, mail delivery, or the delivery of any other documents or items.

- ☐ (d) Directs Respondent not to remove, damage, hide, or dispose of any property, companion animals, or pets owned or possessed by Petitioner and persons named in this Petition.
- ☐ (e) Grants Petitioner permission to take Petitioner's companion animals or pets, as described below, away from the possession of Respondent.
- ☐ (f) Directs Respondent not to possess, use, carry, or obtain any deadly weapon, firearms, and ammunition.
- ☐ (g) Directs Respondent to be electronically monitored, because Respondent's conduct, as explained below, puts the health, welfare, or safety of Petitioner and the persons named in this Petition at risk. Also, as explained below, Respondent continues to present a danger to Petitioner and the persons named in this Petition. **If you need more space, attach an additional page.**
- ☐ (h) Includes the following additional provisions:

8. Petitioner further requests that the Court not issue any mutual protection orders or other orders against Petitioner unless all of the conditions of R.C. 2903.214(E)(3) are met.
9. Petitioner further requests that if Petitioner has a victim advocate, the Court permit the victim advocate to accompany Petitioner at all stages of these proceedings as required by R.C. 2903.214(L).
10. Petitioner further requests that the Court grant such other relief designed to ensure the safety and protection of Petitioner and persons named in this Petition.
11. Petitioner has listed court cases (including divorce, custody, visitation, children service case; pending criminal case or conviction for felonious assault, aggravated assault, assault, aggravated menacing, menacing by stalking, menacing, aggravated trespass; animal cruelty; sexually oriented offenses; no contact order; stay away order, and other protection order) and other legal matters involving Respondent, that may relate to this case: **(If you need more space, attach an additional page.)**

CASE NAME	CASE NUMBER	COURT/COUNTY	RESULT OF CASE

**I swear or affirm that the answers above are true, complete, and accurate to the best of my knowledge. I understand that making false statements in this document may result in a contempt of court finding against me which could result in a jail sentence and fine, and may also subject me to criminal penalties for perjury under R.C. 2921.11.**

\_\_\_\_\_  
SIGNATURE OF PETITIONER

\_\_\_\_\_  
DATE

**IF YOU DO NOT HAVE A LAWYER, PLEASE LEAVE THE INFORMATION BELOW BLANK.**

\_\_\_\_\_  
Signature of Petitioner's Attorney

\_\_\_\_\_  
Attorney's Registration Number

\_\_\_\_\_  
Name of Attorney

\_\_\_\_\_  
Attorney's Telephone

\_\_\_\_\_  
Attorney's Address

\_\_\_\_\_  
Attorney's Fax

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Attorney's Email

Case No. \_\_\_\_\_

## THE COURT OF COMMON PLEAS

COUNTY, OHIO

\_\_\_\_\_  
**Petitioner** : Case No. \_\_\_\_\_  
**v.** : Judge/Magistrate \_\_\_\_\_  
\_\_\_\_\_  
**Respondent** :

## REQUEST FOR SERVICE

TO THE CLERK OF COURT:

Pursuant to Civ.R. 65.1(C)(2), please serve Respondent a copy of the Petition, *ex parte* protection order, if granted, and any other accompanying documents to the address below and as follows:

☐ Personal service  
☐ Other (specify) \_\_\_\_\_

☐ Certified Mail, Return Receipt Requested

☐ Other (address): \_\_\_\_\_

☐ Personal Service  
☐ Other (specify) \_\_\_\_\_

☐ Certified Mail, Return Receipt Requested

SPECIAL INSTRUCTIONS TO SHERIFF:

\_\_\_\_\_  
**SIGNATURE OF ATTORNEY OR PETITIONER**

## RETURN OF SERVICE

Respondent was served on \_\_\_\_\_.

\_\_\_\_\_  
Officer and Badge Number

\_\_\_\_\_  
Law Enforcement Agency

\_\_\_\_\_  
Date

## CLERK'S CERTIFICATE OF MAILING

Service of Process was sent by \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_.

Attest: \_\_\_\_\_ Deputy Clerk